



A Bicentennial Community  
1798 - 1998

## Town of Farmington *Economic Development*

356 Main Street  
Farmington, NH 03835  
Phone: (603) 755-2208 • Fax: (603) 755-9934

### Meeting Minutes May 13, 2014

Present: Gail Young-Chair, Brian St. Onge -Selectmen's Rep., Elaine Aylard, Ann Titus & Denise Roy-Palmer & Bill Tsiros

Absent: Jodi Connolly & Joan Funk

Called to order: Gail at 6:00 PM

1. **Pledge**
2. **New Member:** Gail welcomed Bill Tsiros to the committee. He provided his contact information.
3. **Review of April 8<sup>th</sup> minutes:** *Ann moved to accept and Elaine seconded. No discussion. Vote taken - six approved and one abstention. A secretary was hired and she will be here for the June meeting.*
4. **Review of Sarah Greenfield Sign:** Gail forwarded Keith's email to Renaissance Signs for a quote for the sign. Our budget is \$3,500. Brian will check on whether we need additional quotes. Gail is under the impression that EDC needs to make a recommendation. Bill asked about reason for new sign and we need try to find other ways to attract businesses. Suggested having more money to have town planner to attend meetings in Concord to attract businesses such as manufacturing, warehousing, etc. A study to decide what to do next. It was asked if the job description includes economic development. We as an EDC provide advice on having a staff member do ED. Other options were discussed. Regarding the sign, Gail reported on the condition of the existing sign. We are recommending the same size with granite post. Bill mentioned there is a sign business on Charles Street.
5. **New Business:**
  - a. **New Business Ribbon Cutting:** Shear Heaven Salon is owned by Jackie Nesbitt. Ann is trying to arrange a ribbon cutting and will let us know. Business is already open.
  - b. **Interest in Sarah Greenfield:** A business has expressed interest in one of the parcels. Brian said the Selectmen do not know who it is.
  - c. **Planning Board:** Interest was expressed about the importance about having a Planning Board member attend EDC meetings. Gail said they had previously declined. There was additional discussion. Bill suggested a letter to the Selectmen and Planning Board asking them to appoint a

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member to the EDC. Brian said the Selectman can make a position on the EDC. Need to review by-laws to see if it might require a change. Bill will draft a letter and send it to Gail. Everyone agreed.

### 6. **Old Business:**

- a. Business Development Series: Elaine expressed a special thank you to Allen Gould from TD Bank for the series. We will send a letter. Denise will draft it and send it to Gail to review and sign. Robert was asked to provide the schedule so we can post it.
- b. Christmas lights/trees: Brian said Keith has contacted PSNH and they said no. However there is a way to get a special exemption if the Town accepts responsibility for the lights. Regarding the trees, Brian said Tom was at the Selectmen's meeting. Tom is getting quotes for twenty four of them.
- c. Town owned properties: At the April 14th BOS meeting they approved the absolute auction of all of town owned properties on South side of Rte 11, except a couple of parcels the town uses.
- d. Town Website/EDC Page Update: Megan has done some updates since the meeting with Joan, Kathy and Denise. Today Denise provided her with proposed changes and she is working on them. Hope to have the designated Economic Revitalization Zone maps in a printable format and need to follow up with Kathy regarding these. Looking at the ERZs via Google Earth is good but having a printable version in needed. Being able to have the designated ERZs, FAQ sheet and Business Application for the tax credit available on the website is important. Hopes to have this added by next meeting.
- e. Adopt a Spots: Gail asked who was in charge. Ann is going to ask Megan for a list.

7. **Next meeting & agenda items:** Meeting will be June 10<sup>th</sup> Agenda items are: SG Sign, Planning Board Rep for EDC, Website, Adopt a Spot, Potential buyer for SG Business Park, job description, Letter to Allen Gould, Schedule for Business Series on Community Channel from Robert & Commercial Broker for Sarah Greenfield Business Park.

8. **Adjournment:** Meeting adjourned at 6:38 PM

Respectfully submitted,

Denise Roy-Palmer  
EDC member

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